

## Exchange Programme for Judicial Authorities (2021)

### **BILATERAL EXCHANGES BETWEEN COURTS/PROSECUTION OFFICES OF THE EU MEMBER STATES**

#### **CALL FOR APPLICATIONS**

#### Subject:

The European Judicial Training Network is launching a call for applications for the organization of bilateral exchanges between courts/prosecutor's offices of the EU Member States (EU MS) in the framework of the Exchange Programme for Judicial Authorities 2021.

The main objective of the EJTN Exchange Programme is to develop mutual trust between judicial authorities and the feeling of belonging to a common European judicial area to promote the mutual recognition of judicial decisions by getting to know each other better and working together.

In an exchange between two courts/prosecutors' offices of two different EU MS, one court/prosecutor's office from an EU MS will send judges/prosecutors to the corresponding court/prosecutor's office of the other EU MS, who will act as the hosting institution.

#### Hosting agreement

Having established a reliable contact to the hosting institution proved as crucial for the implementation of a bilateral exchange in the past. It has therefore been decided that a hosting agreement in the form of the template available online shall be included in the application submission.

#### Reciprocity:

A bilateral exchange does not imply automatic reciprocity. When reciprocity in bilateral exchanges is desirable, it is not compulsory. Projects for a bilateral exchange with reciprocal visits must include a formal declaration from both parties involved that all necessary measures have been taken to ensure their participation as visiting and as hosting court/prosecution office alike.

#### Format:

- Length: five working days. (Possibility to reduce to three full working days upon request);
- Size and composition of the groups: the delegations shall be composed of 5 participants. They can comprise court staff members although the majority of the participants **must** be constituted by judges and/or prosecutors;

- Language: the working language shall be determined by the courts/prosecution offices involved in the exchange. Interpretation costs will not be covered by EJTN.

#### Eligible countries:

Bilateral exchanges can involve courts/prosecution offices of all the Member States of the European Union except for Denmark.

#### Application procedure:

The call for application will be disseminated through the contacts points of the EJTN Exchange Programme in the EU MS.

Applications shall be made by the court/prosecution office wishing to visit the partner court/prosecution office. Should both involved courts/prosecution offices wish to visit each other in the same year (reciprocal visits), they must both submit an application. Should they wish to take part, the delegations of receiving courts/prosecution offices in 2020 shall apply again.

#### **The applications and all accompanying documents shall be sent to the National Training Institutions who make a pre-selection to be submitted to the EJTN.**

Interested courts/prosecution offices are invited to submit a detailed project including the following minimum items:

- The application form, completed and signed by the applying court/prosecution office;
- Hosting agreement duly filled and signed by the court/prosecution office with which the exchange is to take place (the corresponding court/prosecution office in the other EU MS shall be identified prior to the application as the identification of potential hosting courts/prosecution offices will not be assumed by the EJTN);
- Confirmation that the national contact point of the host country has been informed about the exchange project.

#### Financial conditions:

Bilateral exchanges between courts/prosecution offices of the EU MS will be governed by the financial rules of the EJTN Exchange Programme. Each visiting participant will receive a per diem for his/her subsistent expenses during the stay abroad and will be reimbursed for their travel expenses from the court/prosecution office of origin to the visited court/prosecution office according to the financial rules laid down in the Exchange Programme financial conditions 2021. The costs of the hosting courts/prosecution offices will not be covered by EJTN.

#### Evaluation:

A report/evaluation will have to be submitted by the concerned courts/prosecution offices after the exchange. In order to have a complete view, the reports shall contain information derived from the assessment provided by the following: the visiting group, the hosting group and the hosting institution.

The results of the assessment should determine therefore in what ways the activity of the host institution was affected throughout the exchange (if the case).

Further information about how to draft the report will be provided to participating delegations prior to their exchange.

Calendar:

The exchanges will have to take place in 2021 and finish no later than 31 December 2021.



**European Judicial Training Network**  
**Réseau Européen de Formation Judiciaire**



**ANNEX: CONTACT POINTS IN HOST COUNTRIES**

Country	Institution	Competence	Name CP	email adresse	Phone
Austria	Bundesministerium für Justiz	ordinary judges, prosecutors, trainers	Ms. Emilia BREUß	<a href="mailto:emilia.breuss@bmj.gv.at">emilia.breuss@bmj.gv.at</a> <a href="mailto:team.pr@bmj.gv.at">team.pr@bmj.gv.at</a>	+43 1 521 52 2232
	Association of Austrian Administrative Judges	administrative judges	Mr. Gerald EHGARTNER	<a href="mailto:gerald.ehgartner@bfg.gv.at">gerald.ehgartner@bfg.gv.at</a>	+43 650 3378073
Belgium	Institut de Formation Judiciaire/Instituut voor gerechtelijke opleiding	ordinary judges, prosecutors, trainers	Ms. Karin CARLENS	<a href="mailto:karin.carlens@igo-ifj.be">karin.carlens@igo-ifj.be</a>	+32(2)518 49 61
Bulgaria	National Institute of Justice	ordinary judges, prosecutors, trainers	Mr. Stanimir KEREMIDCHIEV Ms Kalina TZAKOVA	<a href="mailto:s.keremidchiev@nij.bg">s.keremidchiev@nij.bg</a> <a href="mailto:k.tzakova@nij.bg">k.tzakova@nij.bg</a>	+359 2 9359 118
Croatia	Judicial Academy	ordinary and administrative judges, prosecutors	Ms. Nella POPOVIC	<a href="mailto:Nella.Popovic@pravosudje.hr">Nella.Popovic@pravosudje.hr</a>	+385 1 371 4745
			Ms. Tamara PAVIČIĆ	<a href="mailto:Tamara.Pavicic@pravosudje.hr">Tamara.Pavicic@pravosudje.hr</a>	
Cyprus	Supreme Court	judges	Ms Phani HADJIPHANI	<a href="mailto:phadjiphani@sc.judicial.gov.cy">phadjiphani@sc.judicial.gov.cy</a>	+35722865783
Czech Republic	Justicni Akademie	ordinary and administrative judges, prosecutors, trainers	Ms. Renata VYSTRCILOVA	<a href="mailto:rvystrcilova@akademie.justice.cz">rvystrcilova@akademie.justice.cz</a>	+420 573 505 175
			Ms. Eva KREJČOVÁ	<a href="mailto:ekrejcov@jacz.cz">ekrejcov@jacz.cz</a>	+420 737 247 153
Estonia	Prosecutor's Office of Estonia	Prosecutors, trainers	Ms. Marianne TIIGIMAA	<a href="mailto:Marianne.Tiigimaa@prokuratuur.ee">Marianne.Tiigimaa@prokuratuur.ee</a>	+372 613 9418
	Supreme Court of Estonia	ordinary, administrative judges and trainers	Mr. Andraš TŠITŠKAN	<a href="mailto:andras.tsitskan@riigikohus.ee">andras.tsitskan@riigikohus.ee</a>	+372 7 309 063
			Ms. Airi PÜÜA	<a href="mailto:airi.pyya@riigikohus.ee">airi.pyya@riigikohus.ee</a>	+372 7 309 086

Finland	National Courts Administration (Tuomioistuinvirasto)	Judges, administrative judges	Ms. Sari PIIROINEN	<a href="mailto:sari.piiroinen@oikeus.fi">sari.piiroinen@oikeus.fi</a>	
	Office of the Prosecutor General	prosecutors	Ms. Pia MERI	<a href="mailto:pia.meri@oikeus.fi">pia.meri@oikeus.fi</a>	
France	Ecole Nationale de la Magistrature	ordinary judges, prosecutors, trainers	Ms. Myriam ELEORE	<a href="mailto:myriam.eleore@justice.fr">myriam.eleore@justice.fr</a>	+33 1 44 41 99 54
	Conseil d'Etat	administrative judges	Ms. Marie-Pierre LANORE	<a href="mailto:marie-pierre.lanore@conseil-etat.fr">marie-pierre.lanore@conseil-etat.fr</a>	+33 1 40 20 82 32
Germany	Federal Office of Justice	ordinary and administrative judges, prosecutors	Mr. Niels HARDT	<a href="mailto:justizfortbildung@bfj.bund.de">justizfortbildung@bfj.bund.de</a>	+49 228 99 410 5233
			Ms. Yvonne BRUCHERTSEIFER	<a href="mailto:justizfortbildung@bfj.bund.de">justizfortbildung@bfj.bund.de</a>	+49 228 99 410 6194
Greece	National School for judges	judges, trainers	Ms. Effie PAPADOPOULOU	<a href="mailto:info@esdi.gr">info@esdi.gr</a>	+302310 494132
	General Prosecutor's Office of the Supreme Court of Greece	prosecutors	Mr. Ilias KONSTANTAKOPOULOS	<a href="mailto:I.Konstantakopoulos@rp-grece.be">I.Konstantakopoulos@rp-grece.be</a>	+32 25515760
Hungary	Hungarian Judicial Academy	ordinary judges	Ms. Renata SEREGI	<a href="mailto:miainternational@obh.birosag.hu">miainternational@obh.birosag.hu</a>	+36 1 487 6803
	Office of the Prosecutor General	prosecutors	Mr. Gábor SZÉPLAKI-NAGY	<a href="mailto:szeplakinagy.gabor@mku.hu">szeplakinagy.gabor@mku.hu</a>	+36 1 354 55 05
Ireland	Irish Committee for judicial studies	Judges	Ms. Elisha D'ARCY	<a href="mailto:Elishad'Arcy@Courts.ie">Elishad'Arcy@Courts.ie</a>	+353 888 62 28 / +353 878 977 56
Italy	Scuola Superiore della Magistratura	ordinary judges, prosecutors, trainers	Ms. Antonella ROCCA	<a href="mailto:internazionale@scuolamagistratura.it">internazionale@scuolamagistratura.it</a>	+39 (0)6 85334226
	Consiglio di Presidenza della Giustizia Amministrativa	administrative judges	Mr. Guglielmo PASSARELLI DI NAPOLI	<a href="mailto:g.passarellidinapoli@giustizia-amministrativa.it">g.passarellidinapoli@giustizia-amministrativa.it</a>	+39 320 7983577
			Mr. GianMario PALLIGGIANO	<a href="mailto:g.palliggiano@giustizia-amministrativa.it">g.palliggiano@giustizia-amministrativa.it</a>	
Latvia	Latvian Judicial Training Center	ordinary and administrative judges	<a href="mailto:Ms.Darta.MESTERE">Ms. Dārta MESTERE</a>	<a href="mailto:darta@ltmc.lv">darta@ltmc.lv</a>	+371 67895877
	Latvian General Prosecution Office	prosecutors	Ms. Renāte KĪPLOKA	<a href="mailto:renate.kiploka@lrp.gov.lv">renate.kiploka@lrp.gov.lv</a>	+371 26523162
Mr. Krišjanis RUDZĪTIS			<a href="mailto:krisjanis.rudzitis@lrp.gov.lv">krisjanis.rudzitis@lrp.gov.lv</a>		

Lithuania	National Courts Administration of the Republic of Lithuania	ordinary and administrative judges	Ms. Donata VIRŠILAITĖ	<a href="mailto:donata.virsilaite@teismai.lt">donata.virsilaite@teismai.lt</a>	+370 5 251 4126
	Prosecutor General's Office	prosecutors, trainers	Mr. Erikas JUCHNEVIČIUS	<a href="mailto:Erikas.Juchnevicius@prokuraturos.lt">Erikas.Juchnevicius@prokuraturos.lt</a>	+370 5 2500912
Luxembourg	Parquet général du Grand-Duché du Luxembourg	ordinary and administrative judges, prosecutors	Ms. Elisabeth EWERT	<a href="mailto:elisabeth.ewert@justice.etat.lu">elisabeth.ewert@justice.etat.lu</a>	+352 47 59 81 – 959
Malta	Judicial Studies Committee	Judges, administrative judges	Ms. Danielle PACE GRIMA	<a href="mailto:danielle.pace-grima@gov.mt">danielle.pace-grima@gov.mt</a>	
Netherlands	Studiecentrum Rechtspleging (SSR)	ordinary judges, prosecutors, trainers	Ms. Elise BLOEM	<a href="mailto:e.bloem@ssr.nl">e.bloem@ssr.nl</a>	+316 1178 8430
			Ms. Nathalie GLIME	<a href="mailto:Glime@ssr.nl">Glime@ssr.nl</a> <a href="mailto:ssr.international@ssr.nl">ssr.international@ssr.nl</a>	+31 88 361 3212
Poland	National School of the Judiciary and Public Prosecution	ordinary judges, prosecutors sending only, trainers	Ms. Anna NATORSKA-MICHROWSKA	<a href="mailto:a.michrowska@kssip.gov.pl">a.michrowska@kssip.gov.pl</a> <a href="mailto:exchange@kssip.gov.pl">exchange@kssip.gov.pl</a>	+48 81 440 87 26
		ordinary judges, prosecutors - hosting only	Ms. Katarzyna KRYSIAK	<a href="mailto:k.krysiak@kssip.gov.pl">k.krysiak@kssip.gov.pl</a> <a href="mailto:exchange@kssip.gov.pl">exchange@kssip.gov.pl</a>	+48 693 840 574
	Supreme Administrative Court	administrative judges	Ms. Marta KULIKOWSKA	<a href="mailto:mkulikowska@nsa.gov.pl">mkulikowska@nsa.gov.pl</a>	+48 22 551 67 08
Portugal	Centro de Estudos Judiciarios	ordinary and administrative judges, prosecutors, trainers	Ms. Cristina MESSIAS Mr. Rui REIS COSTA	<a href="mailto:cristina.c.messias@mail.cej.mj.pt">cristina.c.messias@mail.cej.mj.pt</a> <a href="mailto:rui.p.costa@mail.cej.mj.pt">rui.p.costa@mail.cej.mj.pt</a>	+351 21 884 56 00
Romania	National Institute of Magistracy	ordinary and administrative judges, prosecutors, trainers	Ms. Diana MIHAILA	<a href="mailto:dilica@just.ro">dilica@just.ro</a>	+40 21 407 62 53
Slovakia	Judicial Academy	ordinary judges and prosecutors	Ms. Dagmar HUPKOVÁ	<a href="mailto:dagmar.hupkova@justice.sk">dagmar.hupkova@justice.sk</a>	+421 33 88 18 305

Slovenia	Ministry of Justice Judicial Training Center	ordinary and administrative judges, prosecutors	Ms. Tina BANFI	<a href="mailto:Tina.Banfi@gov.si">Tina.Banfi@gov.si</a>	+386 1 369 57 44
Spain	Escuela Judicial Española	ordinary and administrative judges, trainers	Mr. José María ASENCIO GALLEGO	<a href="mailto:josemaria.asencio@cgpj.es">josemaria.asencio@cgpj.es</a>	+ 34 93 406 73 75
			Mr. Pere SOLANAS SOLE	<a href="mailto:pere.solanas@cgpj.es">pere.solanas@cgpj.es</a>	+34 93 406 73 46
	Centro de Estudios Jurídicos	prosecutors	Ms. Clara PASCUAL CASTROVIEJO	<a href="mailto:internacional@cej-mjusticia.es">internacional@cej-mjusticia.es</a>	+34- 91 455 16 87
Sweden	Domstolsakademin, Domstolsverket	ordinary and administrative judges, trainers	Ms. Ann-Marie BASUN	<a href="mailto:ann-marie.basun@dom.se">ann-marie.basun@dom.se</a>	+4636442 21 32 mobile +46739-18 58 48
	General Prosecutor's Office	Prosecutors, trainers	Central: Ms Susanne Nord-ANDERSSON Ms Lisa SPENCER AIAKOS: Mrs. Debika RAY BERGHOG ST, SV, specialized: Mrs Alexandra BOPP Head of training Unit: Mr Pär ANDERSSON	<a href="mailto:Susanne.NordAndersson@aklagare.se">Susanne.NordAndersson@aklagare.se</a> <a href="mailto:Lisa.Spencer@aklagare.se">Lisa.Spencer@aklagare.se</a> <a href="mailto:Debika.RayBerghog@aklagare.se">Debika.RayBerghog@aklagare.se</a> <a href="mailto:Alexandra.Bopp@aklagare.se">Alexandra.Bopp@aklagare.se</a> <a href="mailto:Par.R.Andersson@aklagare.se">Par.R.Andersson@aklagare.se</a>	+46 10 562 50 52